



ADMINISTRATIVE NOTES



Superintendent
of Documents

Stop SLLC

LIBRARY PROGRAMS SERVICE

Washington, DC 20401

Vol. 9, no. 4

GP 3.16/3-2:9/4

February 1988

DEPOSITORY LIBRARY COUNCIL TO THE PUBLIC PRINTER

(TENTATIVE) AGENDA

Wednesday, March 9, 1988

9:00 AM - 9:15 AM	Welcome	Clyde Hordusky
9:15 AM - 9:30 AM	Greeting Observations/overview	Public Printer Ralph E. Kennickell, Jr.
9:30 AM - 11:00 AM	Literacy Panel	(to be announced)
11:00 AM - 11:15 AM	Break	
11:15 AM - 11:45 AM	Marketing Update	Charles McKeown
11:45 AM - 1:00 PM	Lunch	
1:00 PM - 1:30 PM	JCP Update	Anthony Zagami Bernadine Hoduski
1:30 PM - 2:00 PM	LPS Information Technology Program	Jan Erickson
2:00 PM - 3:00 PM	GPO Responses to Recommendations	Mark Scully Bonnie Trivizas Clyde Hordusky
3:00 PM	Adjourn	
3:15 PM - 4:15 PM	Meeting of Regional Librarians (this meeting <u>will</u> be open to all members of the audi- ence who wish to attend)	Barbara Hulyk Clyde Horduski Joseph McClane

Thursday, March 10, 1988

9:00 AM	Announcements	
9:00 AM - 9:15 AM	Superintendent of Documents Update	Don Fossedal
9:15 AM - 9:45 AM	LPS Update	Mark Scully
9:45 AM - 10:15 AM	Financial Update	M.J. Cannon
10:15 AM - 10:30 AM	Break	
10:30 AM - 12:00 NOON	Project on Library Usage of Depositories	Peter Hernon Charles McClure
12:00 NOON - 1:30 PM	Lunch	
1:30 PM - 3:30 PM	Open Forum	Vicki Phillips
3:30 PM	Adjourn	
3:45 PM - ?	DLC Deliberations	

Friday, March 11, 1988

9:00 AM	Announcements	Clyde Hordusky
9:00 AM - 11:15 AM	Recommendations	
11:15 AM - 12:00 NOON	Election of Officers	
12:00 NOON	Adjourn	

OCTOBER 1987 DEPOSITORY LIBRARY COUNCIL RECOMMENDATIONS

1. The Depository Library Council recommends to the Public Printer that the Library Programs Service continue to list the Corrections for Previous Monthly Catalogs in each issue of the Monthly Catalog, and to cumulate the corrections in the annual index volume. The proposal to delete one or the other should be considered only when a suitable substitute is available for all recipients of the Monthly Catalog.

Rationale: Council recognizes the variety of ways in which depository libraries and other recipients currently use this information. Both the timeliness of the monthly corrections and the convenience of the annual cumulation are important to users. Substitute information provided exclusively to depositories will not address the needs of non-depository recipients.

Response: Based on the guidance of the Depository Library Council, the listing of Corrections for Previous Monthly Catalogs will continue to be a regular feature of each Monthly Catalog issue. The Library Programs Service will also continue to cumulate the corrections listing in the annual index volume for the convenience of users.

2. The Depository Library Council has no objections to the Library Programs Service proposal to discontinue the listing of New Classification Numbers in the Monthly Catalog.

Rationale: Alternative sources such as the Shipping List or the new "Weekly Updates" to the List of Classes are adequate to handle the depository library requirements for this information and should prove to be more timely than the Monthly Catalog. However, the Depository Library Council advises the Public Printer that this proposal may not meet the

needs of non-depository recipients of the Monthly Catalog.

Response: The Library Programs Service appreciates Council's advice concerning the proposal to discontinue the listing of "new classification numbers" in the Monthly Catalog. This catalog feature has been eliminated with the first issue of 1988. LPS is confident that the needs of most users for this type of information will be better served by such alternative sources as the Shipping List or the "Weekly Updates" to the List of Classes now published in Administrative Notes.

3. The Depository Library Council applauds the Public Printer for the establishment of the Information Technology Program (ITP) and the appointment of Jan Erickson to head the effort. The Depository Library Council needs to be an active participant in the planning for production and dissemination of information in electronic format. As the request for FY 1989 GPO appropriations, which will include funds for pilot projects, will be submitted prior to the Spring Depository Library Council meeting, Council offers its help in the development of plans for pilot projects through a subcommittee of Council. The Chair will appoint the members of the subcommittee.

Rationale: Because of the significant impact of dissemination of electronic information to depository libraries, Council should be an active partner with GPO in planning and seeking funding for pilot projects. The Depository Library Council subcommittee can bring the depository library perspective to the ITP planning process and strengthen Depository Library Council understanding of this vital issue.

Page 3

Response: The Public Printer appreciates having the assistance of Council's subcommittee for the Information Technology Program. The Library Programs Service will keep the subcommittee informed of decisions in the ITP area and will seek the advice of the subcommittee as needed.

4. The Depository Library Council wishes to thank the Superintendent of Documents, Library Programs Service personnel and the Bureau of the Census for sponsoring the October 13th workshop on the 1990 Census. Council feels the next step should be the formation of a planning committee by the Public Printer to work with the Bureau of the Census to identify and meet depository library users needs for Census products. The committee should include representatives from GPO, the Depository Library Council, the Joint Committee on Printing, the Census Bureau and a depository librarian associated with a State Data Center. The Depository Library Council further recommends that the Chief of the Depository Administration Branch be designated liaison between the Committee and the Bureau of the Census.

Rationale: The Library Programs Service should take immediate advantage of the Census Bureau's strongly expressed interest in meeting depository library needs by establishing the Committee and a liaison in order to satisfy, at the minimum, the following depository library needs:

1. Advance identification and early notification to depository libraries of Census publication plans so that libraries will be able to evaluate their current item selections and revise them well before publication, including:
 - a. Early surveys of depository libraries for Census products new to the system, with provision of geographical selectivity by state for all possible products - particularly bulky microfiche sets.

Page 4

- b. Early notification of depository libraries (a year before actual survey, if possible) regarding machine readable products such as CD-ROM which will be distributed in the depository system. This should include clear and detailed descriptions of hardware and software needed for their use, so the libraries may fit these needs into their budgets and fundraising plans.
2. Acquisition and dissemination to depository libraries of all Census print and microfiche products, and, at least, those electronic products (such as CD-ROM and floppy disks) that can be used on a microcomputer.

Response: The Library Programs Service has discussed this recommendation with the Census Bureau and has determined that the proposed "interagency Committee" approach would be an inappropriate and relatively inefficient means for identifying and expressing depository library users' needs for Census products. It would seem both quicker and simpler for librarians and library groups to communicate their needs directly to the Bureau of the Census. In fact, one purpose of the October 13, 1987 Census workshop was to acquaint Council members and other attendees with the Census Bureau's plans and staff members in order to foster a direct, continuing dialogue between the Census Bureau and the depository library community.

LPS intends to continue monitoring Census publication plans in order to provide early

depository surveys for facilitating timely library selections of projected Census publications. Moreover, LPS has offered the Census Bureau free use of our Administrative Notes newsletter as a vehicle for keeping the depository library community apprised of decisions and developments of interest. Soon to be published in Administrative Notes will be "Tentative Plans for 1990," the Census Bureau's latest report on product plans for the Decennial Census.

5. The Depository Library Council recommends to the Public Printer that a serials control system be implemented at the Library Programs Service.

Rationale: The Library Programs Service urgently needs the capability to insure that all issues of serials are received and distributed through the depository system. This control mechanism would provide the Library Programs Service with information essential to make timely and concerted efforts to acquire missing issues. Depository libraries experience significant problems with missing issues due to the absence of adequate serial controls within LPS.

Response: A serials control subsystem, which will proactively alert LPS to overdue issues of regularly serials has been included in the requirements for ACSIS (Acquisitions, Classification & Shipment Information System). In the interim, LPS has instituted manual procedures which will identify "missing" issues of serial publications in a timely manner, enabling the Acquisitions Section to pursue their inclusion in the Depository Library Program.

Page 6

6. Once a specification for paper permanence is formally adopted by the Joint Committee on Printing, the Depository Library Council recommends that the Public Printer notify government publishers of the availability of permanent paper and the benefits of using it. The Depository Library Council recommends that GPO encourage the use of permanent paper for publications with enduring research value.

Rationale: The library community has expressed to Council a concern about the deterioration of older government documents printed on acidic paper. Council shares this concern and believes that the Joint Committee on Printing should include consideration of archival life in paper specifications in order to minimize this problem in the future.

Response: GPO's Customer Service Staff has provided LPS with the following response: "When a paper specification is adopted by the Joint Committee on Printing, it is forwarded to all Departments along with a cover letter from the JCP Chairman. Paper specifications contain appropriate information regarding its intended use. The Government Printing Office, as always, would continue to support the usage of appropriate JCP papers. The ordering agencies determine the requirements of their publications. Initially it is anticipated that limited demand and availability of permanent papers would be reflected in higher costs. Departmental selection of archival paper and the procurement of this work may at first be influenced by several factors. Availability of permanent paper from suppliers in appropriate quantities, turnaround time required, budget limitations, and suitability to meet the quality requirements of the particular job are necessary considerations. These factors, with the exception of the inherent quality capabilities of the paper, will diminish as demand increases and more mills decide to produce a permanent paper."

7. The Depository Library Council recommends to the Public Printer that the Government Printing Office review its original agreement with the Department of Energy for the provision of bibliographic access to energy information through Energy Research Abstracts rather than the Monthly Catalog. The recent proposal by the Department of Energy to eliminate the paper version of Energy Research Abstracts may

Page 7

weaken the intent of the original assessment.

Rationale: The Department of Energy's proposal to stop paper production of Energy Research Abstracts has the potential to seriously reduce the bibliographic access by depository libraries and abstract users to energy information. Such a move would leave the user community with Government Reports Announcements, which currently has no abstracts or analytics, or the EPA equivalent on-line data base, which many libraries cannot afford.

Response: The Department of Energy has informed GPO that Energy Research Abstracts will continue as a paper and microfiche publication through the end of calendar year 1988. DOE is currently conducting an assessment (to be completed during April 1988) to determine the fate of ERA in 1989 and beyond. The determination to continue or discontinue ERA will be based on an assessment of the coverage and utility of ERA relative to that of other publications, such as Government Reports Announcement and Index, or other formats, such as the Energy Data Base on Dialog. Depository libraries who wish to provide input to the decision making process are urged to write directly to:

Carolyn Miller
Information Specialist
DOE/OSTI
P.O. Box 62
Oak Ridge, Tennessee 37831

If the Department of Energy decides to discontinue ERA, GPO will re-evaluate the feasibility of including citations to Department of Energy materials in the Monthly Catalog of U.S. Government Publications.

8. When additional bound editions of the Congressional Record are to be published, the Depository Library Council recommends to the Public Printer that dual format distribution be reinstated for depository libraries.

Rationale: The Congressional Record is a standard reference source and a primary historical document. A wide variety of library patrons make

extensive use of this title. Depositories should have the option of paper copy as well as fiche copy for such an important source. The Depository Library Council recognizes that this cannot be implemented for Volume 131 which is already in production.

Response: In early 1986, the depository format for the bound Congressional Record (CR) was changed from hard-copy to microfiche as one measure toward achieving mandated expense reductions in the Depository Library Program. In its recommendation #11 of March 1986, the Depository Library Council concurred with GPO's decision to redesignate the bound CR for microfiche in consideration of competing alternatives for reducing costs.

What may not have been foreseen at that time, however, was the potential for reducing expenses while improving user access to the bound CR through the medium of CD-ROM. In recognition of this opportunity, the LPS Information Technology Program is presently working toward making this opportunity a reality.

9. The Depository Library Council commends the Library Programs Service for increasing efficiency in the depository inspection program and encourages the implementation of a three-year inspection cycle. In support of this goal, Council recommends that the Library Programs Service fill the vacant inspector position as expeditiously as possible while maintaining established qualification standards.

Response: The Library Programs Service thanks the Depository Council for its commendation of the Inspection Program. LPS will continue to maintain the high qualification standards it has established for its Inspection Team personnel. To that end, GPO has distributed an Inspector's position description to all

depositories and some qualified candidates have been identified. LPS expects to fill the Inspector position within the next few weeks.

10. The Depository Library Council is concerned with the undistributed microfiche currently embargoed due to litigation. Council suggests that the title and SuDoc numbers of the documents in that microfiche be made available in Administrative Notes and that the Library Programs Service develop a tracking system to identify the status of all titles and issues between the print order and mailing of the titles and issues, regardless of format.

Rationale: Repeated inquiries to the Library Programs Service and members of Council could be handled more effectively by having the titles and SuDoc numbers of the documents in question.

Response: LPS has determined that the compilation and publication of titles and SuDocs numbers for material awaiting microfiche conversion is impracticable. The capability of comprehensively tracking individual publications from the time they are ordered to the time they are distributed is included in the ACSIS requirements documents.

11. The Depository Library Council commends Susan Shaw, Judith Snow, Barbara Stock, Allison Supancic, Christine Ta and Kathleen Eisenbeis of the Graduate School of Library and Information Science, University of Texas, Austin for the completion of the Administrative Notes Index. Council further commends the Library Programs Service for the prompt distribution of the Index.

Response: Kathleen Eisenbeis has responded to this recommendation as follows: "Speaking on behalf of the students of the GSLIS of the University of Texas at Austin, we are honored to be commended by the Depository Library Council. It was a job that needed to be done and the importance of providing the Index for the benefit of so many outweighed the effort that was required of so few. The satisfaction I receive each time

Page 10

someone tells me how useful the Index is, makes it all seem worthwhile. I encourage members of the Depository Library community to pursue similar projects from which we all benefit and overcome the tendency to wait for someone else to do them. There are real contributions waiting to be made."

INFORMATION TECHNOLOGY PROGRAM UPDATE

The Information Technology Program (ITP) continues to receive a lot of attention within the Government Printing Office. Speaking at the ALA mid-winter conference in San Antonio, Deputy Public Printer Joseph Jenifer noted that GPO has "...a longstanding and proud record of offering free access to printed government information...The new information technologies will offer us enhanced capabilities for operating the program even more efficiently and for providing expanded government information services to all citizens through their depository libraries."

As expected, Congress did not allow the \$800,000 included in GPO's appropriation request for FY 1988 for development of "pilot projects." In its report issued last June, the House Appropriations Committee supported the concept of electronic information delivery to depository libraries, but recommended against additional funding until the OTA study on electronic information dissemination policies of the Federal Government is completed. Accordingly, GPO does not plan to seek additional funding specifically for the ITP until the OTA report has been submitted to Congress.

After it became clear that funding for the ITP would not be approved, GPO officials endeavored to find a way for GPO and depository libraries to begin to gain experience with electronic information without the additional funding. In December, GPO announced that we would be seeking proposals from non-Government information service providers to supply limited online services free to depository libraries. Under an RFP developed by LPS in collaboration with GPO procurement officials, GPO would have provided data tapes containing selected Government publications in exchange for limited free online access for participating depositories. (See Admin Notes, v.8, #18 .) However, at the request of the Joint Committee on Printing, an open, presolicitation meeting scheduled to discuss the plan with potential suppliers and other interested parties was postponed indefinitely.

At a meeting with the JCP Staff Director on January 6, 1988, the Superintendent of Documents was asked to develop a plan for electronic dissemination projects that would be "appropriate within existing funds." Staff from GPO and JCP worked together closely to identify possible projects, meet with officials from originating agencies, and develop cost projections for several projects. Among those being considered now are Census data files not available in printed format, an EPA database scheduled for release early next year, Commerce Business Daily, a gateway for access to DOE databases, and the bound Congressional Record. A

preliminary plan describing four possible projects was submitted to the JCP Staff Director on February 3, 1988. We are now awaiting further guidance from JCP before proceeding with development of the plan.

One thing that has given the ITP a boost is the recent establishment of a new Electronic Publishing Section within GPO. This group has already begun meeting with other Federal agencies to discuss their needs for electronic publishing services. One of their top priorities is to explore the demand for CD-ROM services in the Federal Government and role that GPO could play in meeting those needs. This could someday pave the way for GPO to "ride" agencies' requisitions for CD-ROM products, much like the way we order printed publications now.

Another new development is the arrival at LPS of several of the IBM PS/2 microcomputers ordered last fall. Staff training in the use of the equipment and software (Word Perfect, dBase III+, and Lotus 123) is expected to take about two months. Application programming to capture publication data and produce shipping lists automatically has just begun. Because of its importance within LPS, we hope to devote more time to this project in the near future.

MICROFICHE UPDATE

This updates the October 1987 *Administrative Notes* report (v.8, no.18, p.15) on the status of microfiche production and distribution to depository libraries.

While no new LPS work has been issued to any contractor since the August 28, 1987 default, some 1800 embargoed print orders (representing rejected contractor deliveries) are being held by LPS pending litigation. As a single print order may list from one to sixteen publications, LPS estimates that there are approximately 4000--5000 titles in this backlog. Since August 1987, LPS staff have been working closely with other involved GPO procurement and legal offices to ensure that the defaulted contractor fulfills its contractual obligations to the government.

GPO has made some progress toward issuing new microfiche contracts for fiscal year 1988. Contract 613S to microfiche the *Code of Federal Regulations* was awarded to last year's contractor, Automated Datatron, Inc., on low bid. A *Commerce Business Daily* announcement will be published to solicit bids on a second contract for duplicating agency-supplied silver reproducibles, such as NASA reports and *JPRS*. Documentation on the remaining six contracts is nearing final draft.

As these individual contracts are awarded, the current backlog of 6,339 publications, which are additional to those listed in the 1800 embargoed print orders, will be issued to contractors for microfiche conversion.

A further difficulty facing LPS results from the loss of several key micrographics employees since October 1987. We are endeavoring to fill these vacancies by this summer, so that LPS can again become fully operational with adequate staffing and contract support in the micrographics area.

There is one bright note, however. LPS recently took delivery of two personal computers to support a microfiche workload tracking system, along with preparation of microfiche shipping lists.



U.S. General Services Administration
Washington, D.C.

Excellence in Administration

Certificate of Merit

is presented to *Donald E. Fossedal*

*Assistant Public Printer
Superintendent of Documents
United States Government Printing Office*

A handwritten signature in cursive script, reading "A. C. Golden", is written over a horizontal line.

Administrator of General Services

November 3, 1987

Date



United States Government Printing Office
Washington, DC 20402

ASSISTANT PUBLIC PRINTER
(Superintendent of Documents)

Dear Fellow Employees:

In recognition of the fine performance of the Documents organization in recent years, the Public Printer nominated me for the General Services Administration's 1987 Excellence in Administration Award. GSA recently awarded me the Excellence in Administration Certificate of Merit, the only such award presented to an employee of the Legislative Branch.

It is my enviable task to tell the world about the good job Documents is doing, so the award was given in my name. I want all of you to know, however, that the award is really a recognition of the fine performance of the Documents workforce.

Thank you for earning this commendation of the Documents organization. It is a well-deserved recognition from an outside organization of the great job this office does every day.

In addition, groups outside of Documents have made significant contributions to our success and we also owe them our gratitude. These include: the Office of Information Resources Management, the Joint Committee on Printing staff, the Depository Library Council and the community of Documents librarians, and many of the publishing agencies.

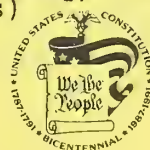
I am grateful to all of you for a job well done and for helping me to spread the news of Documents' fine performance beyond the walls of our own agency.

Sincerely,

A handwritten signature in dark ink, appearing to read "Don", written over a horizontal line.

DONALD E. FOSSEDAL
Assistant Public Printer
(Superintendent of Documents)

17



STEVIE GRAY APPOINTED CHIEF, DEPOSITORY MAILING BRANCH

The Library Programs Service is pleased to announce the appointment of Mr. Stevie R. Gray as Chief of the Depository Mailing Branch.

Mr. Gray joined the Library Programs Service in 1982. Prior to his recent appointment, he served as a Micrographics Clerk in the Depository Administration Branch and as a Staff Assistant to the Chief, Depository Distribution Division. He gained supervisory experience as Foreman of the Depository Processing Section, where he managed the distribution of publications through the Lighted Bin System.

Based on his past performance, the Library Programs Service expects great things from Stevie in his new position.

EXPEDITING SEPARATE SHIPMENTS

The Depository Distribution Division plans to begin making special mailings of "separate" packages to the regionals and to selective libraries located on the west coast.

The special mailing is being done as a test aimed at speeding up the distribution of "separate" packages. Previously, "separate" packages had been gathered into shipments and sent to a private contractor for distribution.

Under the new "special mailing" project, packages going to regionals and west coast libraries will be mailed directly from GPO; the balance will continue to be mailed by a contractor off site.

The "special mailing" project will be in effect for 60 days beginning February 16, 1988.

DEPOSITORY CLAIMS

During the first quarter of FY88, the Depository Distribution Division received 7,704 claims for documents distributed in paper format, while during the same period approximately two million documents were mailed.

These first quarter statistics indicate that stringent quality control efforts by supervisory personnel of the division have had a positive effect on the distribution process.

If this first quarter trend continues through the remainder of the year, the result would be an 18.5 percent decrease in the number of claims received for missing documents.

DEPOSITORY DISTRIBUTION DIVISION STATISTICS

The following Depository Distribution Division statistics compare FY 87 first quarter with FY 88 first quarter:

Number of titles distributed in paper

FY 87	FY 88
4,680	4,463

Number of titles distributed in microform

FY 87	FY 88
6,005	3,471

Number of claims of paper publications

FY 87	FY 88
7,998	7,226

Number of copies distributed in paper

FY 87	FY 88
2,104,067	1,994,229

LOW ERROR RATE IN DEPOSITORY SHIPMENTS FOR 1987

Completed Depository Library shipment boxes were sampled for accuracy by non-LPS analysts during the month of December 1987 as part of the Quality Assurance Program. The results of the samples are as follows:

Error type	No. of Errors
Item Missing	0
Item Incorrect	2
Total Errors	2

Shipments Sampled	160
December Error Rate	1.3%
November Error Rate	1.3%
12 Month Average	0.8%

MONTHLY CATALOG TAPE SALES

The Classification and Cataloging Branch has advised the Documents Sales Service that the data from the 1988 *Periodicals Supplement*, as well as the January and February 1988 issues of the *Monthly Catalog*, are released for sale. A subscription for the *Monthly Catalog* on magnetic tape is now available on a subscription basis, starting with the 1988 *Periodicals Supplement* data. The price for the 13-tape annual subscription is \$1,252.00. Also available from GPO's Documents Sales Service will be a cumulative, retrospective file, which includes all *Monthly Catalog* records from the July, 1976 issue through December, 1987. The price of the retrospective file is \$968.00.

For additional information concerning the *Monthly Catalog* tapes, please telephone the following contact people in GPO:

Sales terms and conditions: Ms. Sarah Wilson, (202) 275-3330

Tape format and specifications: Peter McAndrews, (202) 275-3394

Monthly Catalog contents: Gil Baldwin, (202) 275-1121

MONTHLY CATALOG ACTIVITIES UPDATE

The unusually late adjournment of the Congress coupled with the historic U.S.-Soviet summit meetings led to abnormally heavy demands on GPO's printing capacity, and to some delays in the production of the hard-copy *Monthly Catalog*. Nonetheless, catalog production is back on schedule, and as of February 1, the 1987 cumulated index in six volumes, the 1988 *Periodicals Supplement*, and the January 1988 issue have all been shipped to depositories, and the February 1988 issue is expected any day.

Monthly Catalog users will have noticed our new look for 1988, featuring the bright green, reverse design cover. We hope this cover will retain its fresh look longer as the catalog is used or shelved. Beneath that cover are more significant changes in the preliminary pages section, designed to make the catalog easier to use and less expensive to produce. For a fuller description of these changes, see *Administrative Notes*, v.8, no.18, pp.12-13.

The Branch is also moving ahead with the preparation of *The United States Congressional Serial Set Catalog: Numerical Lists and Schedules of Volumes* for the reports and documents of the 98th Congress. As of February 1, most of the computer programming necessary to produce the catalog has been completed, and the cataloging of every 98th Congress title has also been completed. As a result of the verification process associated with preparing this catalog there will be a few 98th Congress titles appearing in the April 1988 *Monthly Catalog* issue. For more on this catalog please refer to *Administrative Notes*, v.9, no.1, pp.14-23.

MAP NEWS

1) Satellite image maps may appear within many other map series or groups. These satellite maps will carry the USGS alpha-numeric numbering of the different series but will have an "SI" added within that numbering. For example: 37116-A 1-SI-250.

Recently these maps have appeared with the U.S. 1:100,000 scale series (Item 619-G-25, class I 19.110:) and the U.S. series of topographic maps, scale 1:250,000 (Item 619-G-17, class I 19.98:). Examples: Roanoke, Va., 1980, Needles, Calif.--Nev. 1981, and Goldfinger, Nev.--Calif., 1983.

The new satellite version is the main map. The older topographic map on the recto is offered for the sake of comparison by the users.

2) The Hydrologic unit map series consists of 47 maps on 53 sheets. The set was completed prior to the USGS/DMA/GPO Map Project. However, future further subdivisions of the units or minor errors may require changes and new editions. These will be distributed through the Project under Item 619-G-6, class I 19.89/2: as related material to the Hydrologic investigations atlases.

3) Separate maps of the National Atlas of the U.S. (Item 619-G-26, class I 19.111/a:) will consist of updated versions of maps from the atlas issued as separates.

NATIONAL OCEAN SERVICE MAPS

The National Ocean Service's map depository program will be discontinued as soon as GPO can begin distributing NOS products. Provision to support a separate depository program has been deleted in recent Department of Commerce enabling legislation.

Over the years, GPO and NOS staff have met, most recently in December 1987, to negotiate a merger. NOS has provided the Library Programs Service with samples of maps and charts. These materials are being classified now and soon Item numbers will be assigned and annotations will be created.

A special survey, similar to the one issued in 1983 for the selection of USGS maps, will be distributed to depository libraries by late spring. LPS anticipates beginning distribution of NOS products on October 1, 1988.

The National Ocean Service distributes approximately 500 charts and over 200 other publications annually. Many are revised at various intervals, e.g., every 28 days, every 56 days, semi-annually, etc. It is crucial that the superseded maps and charts be discarded upon reaching the expiration date and that they not be used for navigation purposes.

NACO CELEBRATES 10TH ANNIVERSARY

In 1987 the Library of Congress celebrated the 10th anniversary of the National Coordinated Cataloging Operations (NACO) project with various activities in Washington D.C. and in San Antonio, at ALA. GPO's Classification and Cataloging Branch was the first participating institution in NACO, and has seen the project grow from one to forty-two participants. Since 1977 GPO has submitted one-hundred percent of all the name headings used in its cataloging (except for a brief hiatus for personal names early in the project), and as of January 1988 has submitted 63,865 headings! The headings go into LC's automated name authority file which is also available in OCLC.

INTERAGENCY DEPOSITORY SEMINAR

Seventy-five documents librarians from over thirty different states have registered for the Interagency Depository Seminar to be held the week of April 18 - 22. This seminar is unprecedented. It brings together representatives from the Bureau of the Census, the Copyright Office, the Government Printing Office, the National Technical Information Service, the Office of the Federal Register, and the Patent and Trademark Office, for a series of presentations aimed specifically at librarians working in Federal Depository Libraries.

The overarching theme of the seminar is: "Serving Your Community's Government Information Needs." Each agency will conduct its own portion of the week-long series of events. The program has proved to be very popular. GPO has had to limit attendance to seventy-five documents librarians and at present there is a waiting list.

CONTRACT AWARDED TO STUDY DEPOSITORY LIBRARY USERS

GPO contract #1178088 was recently awarded to Information Management Consultants Services, Inc. (IMCS) of Manlius, New York, to conduct a study of the number and types of users of academic and public depository libraries. Work commenced on the \$20,100 contract study on January 15 and completion is projected for September 1, 1988.

The Superintendent of Documents wishes to make the depository library community aware that the success of this study will depend heavily on the direct participation of depository libraries in the study. A number of depository libraries will be needed to serve as data collection sites during the spring of 1988. IMCS President Charles R. McClure and his associate, Peter Hernon, will be at the March 1988 meeting of the Depository Library Council to describe the study and explain their methodology for conducting the study. The contractor will also be publishing ongoing reports in Administrative Notes over the coming months.

The timing of the study is particularly apt as GPO continues to plan for the integration of the newer information technologies into the Depository Library Program. The more that we understand about depository library users, the more informed will our decisions be as we move ahead in this important developmental area.

TABLE OF CONTENTS

Agenda, Spring 1988 Depository Library Council Meeting ...	1
Responses to October 1987 Council Recommendations	3
Information Technology Program Update	13
Microfiche Update	15
Excellence in Administration Certificate of Merit	16
Stevie Gray Appointed Chief, Depository Mailing Branch ...	18
Expediting Separate Shipments	18
Depository Claims	18
Depository Distribution Division Statistics	19
Low Error Rate in Depository Shipments for 1987	19
Monthly Catalog Tape Sales	20
Monthly Catalog Activities Update	20
Map News	21
National Ocean Service Maps	21
NACO Celebrates 10th Anniversary	22
Interagency Depository Seminar	22
Contract Awarded to Study Depository Library Users	23